



Plattsburgh, New York

Randal J. Stone
Assistant Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-561-5965
Fax: 518-561-8236
stoner@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Donald Kasprzak
Members of the Common Council

FROM: Assistant Fire Chief, Randal Stone

DATE: July 12, 2012

RE: Fire and Ambulance Responses

For this week's period: Thursday, July 5, 2012 to Wednesday, July 11, 2012
our Department has responded to the following:

Fire Calls	19
	1 brush fire
	4 system activations
	10 EMS assist
	1 chemical spill
	2 MVA
	1 electrical wiring/equipment problem
Ambulance Calls	53
Mutual Aid by CVPH	14

BUILDING INSPECTOR'S COMPLAINT REPORT: 07/10/12

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION	DATE OF CORRECTION
6/26/2012	157	OAK ST	WILD ANIMALS A NUISANCE, ODOR (SMELLS BURNED)	JM	NO VIOLATIONS AT INSPECTION	NO CORRECTION REQUIRED	
7/3/2012	57	CLUB RD	FENCE DAMAGED, SOME CEDARS DEAD	KB		CORRECTIVE ACTION IN PROCESS	
7/3/2012	67	CLUB RD	FENCE DAMAGED, SOME CEDARS DEAD	KB		CORRECTIVE ACTION IN PROCESS	
7/5/2012	50	TRUMAN AVE	RAIN COMING IN THROUGH WINDOWS	JM		CORRECTIVE ACTION IN PROCESS	
7/10/2012		UNDERWOOD AVE	6 MATTRESSES DUMPED INTO RIVER NEAR MOBILE HOME PARK	KB		CORRECTIVE ACTION IN PROCESS	
7/10/2012	9	UNDERWOOD AVE	MOLD	KB		CORRECTIVE ACTION IN PROCESS	

CITY OF PLATTSBURGH, NY

STATEMENT OF CASH RECEIPTS

Department of Public Library

The undersigned hereby certifies that the following is a complete statement of all monies payable to the City of Plattsburgh received by the above mentioned department, or by the undersigned, during the period beginning June 20, 2012 and ending on June 26, 2012 inclusive.

Purpose for which Received		Amount
6124-2450	Commissions	-
6126-2613	Overdue Charges	298.06
6126-2650	Sale of Scrap	-
6126-2655	Minor Sales	112.33
6127-2690	Lost/Damaged Property	33.00
6127-2701	Refund Prior Year Expense	-
6127-2705	Gifts and Donations	-
6127-2755	Trust Fund Income	-
6227-2760	CEF Library System	-
6227-2770	Local Grants	-
6330-3840	State Library Aid	-
6330-3842	State Aid	-
6440-4090	Federal Aid	-
General		443.39
Sales Tax @ 8.0% (Minor Sales - Supplies Only) T&A		9.77
TOTAL		453.16

Dated, Plattsburgh, NY: June 27, 2012

Signed by Jamie A. Parrotte, Administrative Assistant

Received of Jamie A. Parrotte the aforesaid amount of:
Four hundred fifty-three and 16/100 dollars this 27th day of June 2012.

Richard A. Marks
Richard A. Marks, City Chamberlain

SET 17 CPI
CITY OF PLATTSBURGH 1001
MISCELLANEOUS CASH
Date / Time : 06/28/12 12:08
Payment : \$ 443.39
Receipt # : 213775
Check/Credit Card #: MULTIPLE
Clerk : 1427slav
Paid By : 1100ADY

CITY OF PLATTSBURGH, NY

STATEMENT OF CASH RECEIPTS

Department of Public Library

The undersigned hereby certifies that the following is a complete statement of all monies payable to the City of Plattsburgh received by the above mentioned department, or by the undersigned, during the period beginning June 28, 2012 and ending on June 28, 2012 inclusive.

Purpose for which Received		Amount
6124-2450	Commissions	-
6126-2613	Overdue Charges	
6126-2650	Sale of Scrap - Library Auction	
6126-2655	Minor Sales	
6127-2690	Lost/Damaged Property	-
6127-2705	Gifts and Donations	
6127-2755	Trust Fund Income	-
6227-2760	CEF Library System	-
6330-3840	State Library Aid	-
6330-3842	State Aid (90% of Library Construction Grant)	6,674.00
	General	6,674.00
	Sales Tax @ 8.0% (Minor Sales - Supplies Only) T&A	-
	TOTAL	6,674.00

Dated, Plattsburgh, NY: July 5, 2012

Signed by Jamie A. Parrotte Administrative Assistant

Received of Jamie A. Parrotte the aforesaid amount of:

Six thousand six hundred seventy-four and 00/100 dollars this 5th day of July 2012.

Carol S. L...
Richard A. Marks
City Chamberlain

Deputy

CITY OF PLATTSBURGH, NEW YORK
OFFICE OF THE CITY CLERK

Following is a complete statement of all monies received during the month of:

"Jun 2012

REVENUE SOURCE	CITY REVENUE	DUE OTHERS	TOTAL
Bingo Licenses (City)	25-2540 0.00		0.00
Bingo Licenses (State)	1-0632 0.00		0.00
Bingo License Fees 3%	25-2540 101.72		101.72
Building Permits	25-2555 5816.00		5816.00
Circus License	25-2502 120.00		120.00
City Code	12-1255 0.00		0.00
Code Civil Compromise	26-2614 0.00		0.00
Contractor Fees	25-2557 366.00		366.00
Dog Licenses	25-2542 445.50		445.50
State Neuter/Spay surcharge		75.00	75.00
Extract of Records	12-1255 15.00		15.00
Game of Chance Lic. (City)	25-2541 0.00		0.00
Game of Chance Lic. (State)	1-0632 0.00		0.00
Gas Permits	15-1540 20.00		20.00
Going Out of Business Lic	25-2509 0.00		0.00
Hauler's Licenses	25-2505 0.00		0.00
Housing Code	21-2110 0.00		0.00
Impound Fees	15-1550 200.00		200.00
Interest Temp	1124-2401 20.09		20.09
Jeweler's Licenses	25-2503 0.00		0.00
Marriage Licenses	25-2545 805.00	1035.00	1840.00
Maps	12-1255 0.00		0.00
Notary Fees	12-1255 8.00		8.00
Peddler/Vendor Licenses	25-2503 720.00		720.00
Returned Check Charges	12-1255 0.00		0.00
Sign Permits	25-2590 25.00		25.00
Specifications	T-30	120.00	120.00
Special Use Permits	21-2110 0.00		0.00
Subdivision Fee	21-2110 0.00		0.00
Subdivision Ordinance	12-1255 0.00		0.00
Taxi Operator's Licenses	25-2507 225.00		225.00
Taxi Vehicle Licenses	25-2504 75.00		75.00
Tree/Stump Removal License	25-2508 0.00		0.00
Vital Statistics	16-1603 5162.00		5162.00
Zoning Ordinances	21-2110 0.00		0.00
Zoning Variances	21-2110 200.00		200.00
OTHER REVENUE			0.00
Riverwalk			
1127-2753	2363.00		2363.00
Auditorium			
1127-2752	0.00		0.00
Centennial Plaques			
1127-2705	0.00		0.00
Centennial Books			
1127-2656	0.00		0.00
Centennial Miscellaneous			
1127-2656	0.00		0.00
RECOVERED FUNDS			
Telephone			
1-1410000-4414	0.00		0.00
Postage			
1-1410000-4470	0.00		0.00
Print & Copy			
1-1410000-4431	0.00		0.00
DISBURSEMENTS:	\$16,687.31	\$1,230.00	\$17,917.31
N.Y.S. Dept of Health	\$1,035.00	Check No 1221	
N.Y.S. Dept of Ag & Mkts	\$75.00	Check No 1222	
Total Paid Others:			\$1,110.00
ADJUSTMENT: None			\$0.00
Chamberlain (Spec. Deposits)	\$120.00	Check No 1223	
Chamberlain (Net Revenues)	\$16,687.31	Check No 1225	
Amount Due City Chamberlain:			\$16,807.31
			\$17,917.31

Dated at Plattsburgh, New York


Keith A. Herkaio,
City Clerk

11-Jul-12



Plattsburgh, New York

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held July 19th, 2012, the following resolution was adopted:

By Councilor ; Seconded by Councilor

WHEREAS, the following resolution was adopted on July 19th, 2012, and

WHEREAS, the Capital Expenditure Plan adopted January 13th, 2011, includes a Downtown Improvements category, and

WHEREAS, the Engineering and Planning Department is establishing a 2011 Durkee Street Parking Lot Improvements that is included in the Capital Program adopted January 13th, 2011, and

WHEREAS, the cost of the 2011 Durkee Street Parking Lot Improvements have been revised by the Engineering and Planning Department to provide for the costs for the project during 2012 as follows:

	2011 Capital Plan	2012 Estimated Cost
Durkee Street Parking Lot Improvements	\$ 300,000	\$ 338,000
Total	\$ 300,000	\$ 338,000
Project Funding:		
Special Assessment District Fund Advance	\$ 300,000	\$ 338,000
Total	\$ 300,000	\$ 338,000

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 19th day of July, 2012 as follows:

- 1) That, the amount of Three Hundred Thirty-eight Thousand and 00/100 (\$338,000.00) Dollars be and it is hereby revised for the Capital Project **2011 Durkee Street Parking Lot Improvements Project (H5110.34)** for the cost of the project described above and is hereby further authorized to be expended for such purpose.
- 2) That, Three Hundred Thirty-eight Thousand and 00/100 (\$338,000.00) Dollars of such appropriation be provided by an advance from the Special Assessment District Fund (Parking Lot) in order to pay for the improvements listed above, but that such advance be repaid to the Special Assessment District Fund by year end in the event that funding for this project is sourced through Bond Anticipation Notes or eventually Serial Bonding.
- 3) That, this resolution takes effect immediately.

On Roll Call,

CERTIFIED A TRUE COPY

CITY CLERK



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

MEMORANDUM

TO: Richard Marks, City Chamberlain

FROM: Kevin Farrington, City Engineer *(KRF)*

DATE: July 2, 2012

REF: Request for Amendment to Durkee Street Capital Project

It is requested that Capital Project H5110.34, "2011 Durkee Street Parking Lot Improvements" be amended as follows:

14 DOWNTOWN IMPROVEMENTS

	2011 APPROVED BUDGET	2012 REVISED BUDGET
Durkee Street Parking Lot Improvements	\$ 300,000.00	\$ 338,000.00

Funding:	Spec.Assessment:	\$ 300,000.00	\$ 338,000.00
----------	------------------	---------------	---------------



Plattsburgh, New York

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held July 19th, 2012, the following resolution was adopted:

By Councilor _____ ; Seconded by Councilor _____

WHEREAS, the following resolution was adopted on July 19th, 2012, and

WHEREAS, the Capital Expenditure Plan adopted January 12th, 2012, includes a Street Resurfacing & Improvements category, and

WHEREAS, the Engineering and Planning Department has established a 2012 Street Resurfacing Project that is included in the Capital Program adopted January 12th, 2012, and

WHEREAS, the cost of the 2012 Street Resurfacing Project is being revised by the Engineering and Planning Department to provide for the costs for the project during 2012 as follows:

	2012 Capital Plan	2012 Estimated Cost	2012 Revised Cost
Beekman St. (Cornelia St. – Broad St.)	\$ 86,000	\$ 86,000	\$ 225,500
Karen Fleury Bike Path	30,000	30,000	30,000
Riley Ave., North Catherine St. to Oak St.	28,000	28,000	28,000
Miscellaneous Paving	100,000	100,000	100,000
Street Surveying	30,000	30,000	30,000
Street Borings	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
Total	<u>\$ 289,000</u>	<u>\$ 289,000</u>	<u>\$ 425,500</u>
Project Funding:			
General Fund Advance	\$ 289,000	\$ 289,000	\$ 289,000
NYS CHIPS Funding	<u>0</u>	<u>0</u>	<u>136,500</u>
Total	<u>\$ 289,000</u>	<u>\$ 289,000</u>	<u>\$ 425,500</u>

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 19th day of July, 2012, as follows:

- 1) That, the amount of Four Hundred Twenty-five Thousand Five Hundred and 00/100 (\$425,500.00) Dollars be and it is hereby revised for the Capital Project **2012 Street Resurfacing Project (Project H5110.36)** for the cost of the Capital Project described above and is hereby revised to be expended for such purpose.
- 2) That, Two Hundred Eighty-nine Thousand and 00/100 (\$289,000.00) Dollars of such appropriation be provided by advances from the General Fund in order to pay for the project work not covered by outside funding sources until such time as a borrowing resolution be adopted by the Common Council authorizing the issuance of debt to pay for the project advances.
- 3) That, One Hundred Thirty-six Thousand Five Hundred and 00/100 (\$136,500.00) Dollars of such appropriation be provided by funding from NYS CHIPS funds allocated to the City of Plattsburgh for this project.
- 4) That, this resolution takes effect immediately.

On Roll Call,

CERTIFIED A TRUE COPY

CITY CLERK



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

MEMORANDUM

TO: Richard Marks, City Chamberlain

FROM: Kevin Farrington, City Engineer *KFF*

DATE: July 2, 2012

REF: Request to Revise Capital Project

It is requested that Capital Project H5110.36, "2012 Street Resurfacing" be amended as follows:

9 STREET RESURFACING

	APPROVED BUDGET	REVISED BUDGET AM'T
Beekman St. (Cornelia - Broad St.)	\$ 86,000.00	\$ 222,500.00
Karen Fleury Bike Path	\$ 30,000.00	\$ 30,000.00
Riley Ave., No. Catherine - Oak	\$ 28,000.00	\$ 28,000.00
Misc. Paving	\$ 100,000.00	\$ 100,000.00
Street Survey	\$ 30,000.00	\$ 30,000.00
Street Borings	\$ 15,000.00	\$ 15,000.00
Total:	\$ 289,000.00	\$ 425,500.00
General Fund:	\$ 289,000.00	\$ 289,000.00
NYS CHIPS:	0	\$ 136,500.00
	\$ 289,000.00	\$ 425,500.00



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

July 10, 2012

Mayor Donald Kasprzak
And
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

**REF: Request for Permission to Advertise for
Bids for "Champlain Valley Transportation
Museum Improvements;"
Contract #2012-15**

Dear Mayor Kasprzak & Councilors:

It is requested that permission be granted to advertise for bids for Contract #2012-15, "Champlain Valley Transportation Museum Improvements."

Very truly yours,

Kevin R. Farrington, P. E.
City Engineer

/dn

CC: City Clerk
City Chamberlain
Nancy Catalina, NYSDOT
Foit Albert & Associates

Stephens M. Mundy, FACHE
President

Telephone: 518-561-2000
www.cvph.org

July 5, 2012

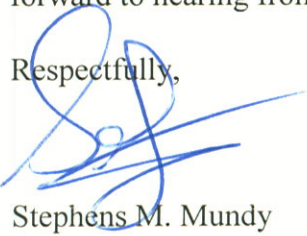
Honorable Mayor Donald Kasprzak
41 City Hall Place
Plattsburgh, New York 12901

Dear Mayor Kasprzak,

I am writing as Chair of the Strand Capital Campaign to request permission for the city to close Brinkerhoff Street from Oak Street to Marion Street on Saturday, August 11 from 8:00 am to 3:00 pm for a celebration revolving around a motorcycle ride to benefit the Strand. We have been working closely with North End Harley and the Harley riders to create an event to remember.

We would love for you to attend, with motorcycle or not, to join in the fun. I look forward to hearing from you soon.

Respectfully,



Stephens M. Mundy



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)

Plattsburgh, New York

William J. Treacy, P.E.
Manager

6 Miller Street
Plattsburgh, New York 12901
518-563-2200
Fax: 518-563-6690

July 10, 2012

To: Mayor Kasprzak and Common Council
From: Bill Treacy, Manager
Subject: Permission to Issue Bid Proposal

The Plattsburgh Municipal Lighting Department respectfully requests permission from the Common Council to advertise for sealed bid for:

PMLD BID NO. 2012-7-2
ST LAWRENCE No. 1 and No. 2 – CIRCUIT BREAKER AND CIRCUIT SWITCHER INSTALLATION
BID OPENING DATE: August 16, 2012 AT 1: 00 PM

We propose that these bids be received under PMLD Bid No. 2012-7-1, prior to 11:00 a.m., local time, on the date shown above, then publicly opened and read in the Common Council Chambers.

Respectfully submitted,

Bill Treacy
Manager

cc: Councilor Jackson, MLD Liaison
Keith Herkalo, City Clerk
Kelly Clookey, MLD Finance Director
Project File



Plattsburgh, New York

Community Development Office
41 City Hall Place
Plattsburgh, New York 12901-2936
518-563-7642
Fax: 518-563-4208
hartmannm@cityofplattsburgh-ny.gov

July 11, 2012

Mayor Kasprzak and Common Council
41 City Hall Place
Plattsburgh NY 12901

Re: Project HOME 2009-17
Property Owner: Jock
16 Elizabeth Street
Plattsburgh NY 12901

Dear Mayor and Councilors:

We have reviewed the bids received on June 10, 2011 for rehabilitation work for the above-mentioned project located in the City of Plattsburgh. This project addresses the rehabilitation of a one-family home to include roofing, porch work, and some electrical upgrades.

Three (3) contractors submitted bids on the above project. We recommend that Handy Dan's Home Improvement be awarded the contract for \$21,300.00. This project will be funded by the 2009 HOME program.

Thank you for your consideration concerning this rehabilitation project.

Respectfully submitted,

Kenneth M. Primard
Rehabilitation Specialist

mh
cc: Files

CITY OF PLATTSBURGH

Community Development Office
Housing Rehabilitation Program

COST ESTIMATE AND PROPOSAL SUMMARY

Application No. HOMB 17-2009 REBID Property Owner: BETTY JOCK

Property Address: 16 Elizabeth St
(Street) (City)

	Invitations Provided To	Date
1.		
2.		
3.		
5.		
6.		

	Contractor Bid Received	Bid Cost	Rehab Specialist Recommendation	
			Accept	Reject
1.	<u>SCOTT WITT</u>	<u>\$ 23,657⁰⁰</u>		<input checked="" type="checkbox"/>
2.	<u>AMETAL CONTS CORP</u>	<u>\$ 23,600⁰⁰</u>		<input checked="" type="checkbox"/>
3.	<u>HANDY DAN'S HOME IMP</u>	<u>\$ 21,300</u>	<input checked="" type="checkbox"/>	
4.		\$		
5.		\$		
6.		\$		

Comments _____

Betty Jock 7-11-12 Kenneth A. [Signature] 7/11/12
Owner Date Rehabilitation Specialist Date

Note: Contract award made at time of final City Council action on this rehabilitation case.